**Members/alternates present:**

Bob Johnson, Insurance Federation of Minnesota – Chair

Mark Dunaski, Designee MN Commissioner of Public Safety

 Dan Winkel, MN State Fire Department Association

Jim Fisher, MN Association of Townships

Rick Loveland, MN Professional Firefighter’s Association

Steve Zaccard, Fire Marshals Assoc. of MN/International Assoc. of Arson Investigators

H. Dan Ness, League of Minnesota Cities

 Don Smiley, MN State Fire Chief’s Association

 Mark Kulda, (Alternate) Insurance Federation of Minnesota

Nyle Zikmund, MN State Fire Chief’s Association

**Members/alternates absent:**

Sue Iverson, League of Minnesota Cities

Tom Thornberg, MN Professional Firefighters Association

 Shane Schmidt, MN State Fire Department Association

**Others present:**

Bruce West, Board of Firefighter Training and Education

 Kevin Reed, Department of Public Safety, HSEM

 Sherry Munyon, Capitol Access

 Jerry Rosendahl, State Fire Marshal

 Angela Geraghty, Department of Public Safety – Secretary

The meeting was called to order by Chair Bob Johnson at 10:00 a.m.

Nyle Zikmund introduced Don Smiley, newly appointed member of the Fire Service Advisory Committee from the MN Fire Chief’s Association. Don is the fire chief in Little Canada, MN. He replaces former member Bob Brown, who retired.

**New Business:**

Fire Safety Account Update: Jerry Rosendahl provided an update on Fire Safety Account collections. To date, FY12 collections total $7,904,377.24.

There was discussion regarding the Strategic Expenditure Plan for Fire Safety Account Revenue developed by MSFCA, MPFF, MSFDA, FMAM and MnIAAI. Nyle Zikmund will forward the complete plan to the Secretary for distribution to FSAC Members. Included in the plan is an outline for a 3-year program for allocation and expenditure of currently unallocated Fire Safety Account funds totaling $13.5 million ($4.5 million per year). A brochure containing a condensed version of the first year of the plan was distributed to House and Senate Members yesterday at Fire Service Day at the Capitol. A copy of this brochure was provided to FSAC Members.

During the event at the Capitol, Governor Dayton announced that the $4.5 million will be included in the supplemental budget. Senator Ingebrigtsen will be the Chief Author of the bill in the Senate. The Chief Author in the House is unknown as of this date.

There was discussion regarding FSAC support of appropriating the $4.5 million of unallocated funds in the current biennium to the Fire Safety Account. Members reached consensus and are supportive of the $4.5 million being appropriated from the Special Revenue Fund to the Fire Safety Account. The FSAC will meet again to finalize specific recommendations to the Commissioner of Public Safety for expenditures of the $4.5 million over FY13.

**Other Business:**

Nyle Zikmund advised he has received suggestions to set aside funding into a dedicated reimbursement fund for CAT teams. A dedicated reimbursement fund would help alleviate the concern that teams must decide whether to respond to incidents because they have to consider whether they will receive reimbursement. This discussion will be an agenda item at the next FSAC meeting.

Nyle Zikmund discussed an issue that has been raised by MPFF for FSAC consideration. There is a strong opinion that distribution of training dollars should have a formula based on population. The majority of this revenue is collected in the urban, populated areas but is distributed evenly across the state. Training needs are greater in some areas of the state and it is thought the training dollars should be more proportionately redistributed to the areas of the state where they are collected. This discussion will be an agenda item at the next FSAC meeting.

Minutes recorded by Angela Geraghty