Minnesota State Internship Application

To be completed by the student and sent directly to the Minnesota state agency(s) selected by the student. Applications should be submitted as early as possible (preferably two or three months before the student wishes to begin the internship).

Most internship opportunities are posted on the Minnesota Management & Budget website, http://www.mmb.state.mn.us, and students may obtain agency addresses from this site. If you are interested in an internship at an agency that is not on the website, you may contact that agency's human resource office to inquire regarding possible internship opportunities.

Eligibility: To participate in this program, students must receive academic credit or their academic program must require an internship.

NOTICE! The data that you supply on this application will be used to match your academic background and requirements to available internship opportunities. You are not legally required to provide this data, but we may not be able to consider you without it. Your name, home address and home telephone number are requested so that we may contact you regarding internship opportunities.

Name Last	First	Middle
Address at present (street and number, city, state and zip)		Telephone ( )
Permanent mailing address if different from above (street and number, city, state and zip)		Telephone ( )
Educational institution you now attend	Department	
Major field of study	Academic level or credits	
Internship experience desired		
Previous internships: when, where & duties		
In which area of the state would you be able to work? ❑ Twin Cities ❑ Other: _____		
When would you be willing to perform an internship project?	❑ Full-time	
From: _____, 20 _____	❑ Part-time	
To: _____, 20 _____	No. of hours/week _____	
Length of internship needed to meet academic requirement?		
"X" any that apply:		
❑ Monetary compensation is required.	❑ Monetary compensation not required.	❑ Room and board are required.
Additional information, special qualifications, and/or requirements.		
	Signature	Date

This form is printed and provided by Minnesota Management & Budget.

If you require an alternate format (i.e., large print, etc.), call (651) 215-0685/Voice or (651) 282-2699/TTY.